



Estd : 1989  
NCISM College Code : AYU0153  
MUHS College Code : 124101

NAAC ACCREDITED WITH B++, QCI "A" Grade, NABH & ISO 21001:2018 CERTIFIED

छत्रपती शाहू महाराज शिक्षण संस्था संचलित

आयुर्वेद महाविद्यालय व रुग्णालय

CHHATRAPATI SHAHU MAHARAJ SHIKSHAN SANSTHA'S

AYURVED MAHAVIDYALAYA & RUGNALAYA

(Recognized by National Commission for Indian System of Medicine, Ministry of AYUSH, Govt. of India, New Delhi & Affiliated to Maharashtra University of Health Sciences, Nashik.)



## Follow-up Report on Parent-Teacher Meetings (PTMs)

(Under NAAC Criteria 2.6.4)

### 1. Introduction

An **Induction Programme** for the newly admitted **First Year BAMS students (Academic Year 2024-25)** was conducted from **05/11/2024 to 23/11/2024**. The programme introduced students to the institutional environment, Ayurveda philosophy, course structure, Programme Outcomes (POs) and Course Outcomes (COs). Sessions included yoga, communication skills, professional ethics, mentorship, and orientation to hospital and library facilities. The programme helped students adapt smoothly to the new academic environment and prepared them for their professional journey in Ayurveda.

For the old First Year, Second Year, and Third Year BAMS students, the institution implements a Mentor-Mentee Scheme, where each faculty member monitors their assigned students' academic performance, attendance, clinical exposure, and overall well-being. Mentors also keep parents informed about their ward's progress and any concerns.

Additionally, Parent-Teacher Registers are maintained in each department to record all interactions with parents, including phone calls or in-person discussions. This ensures continuous communication, personalized attention, and timely support for students' holistic development

### 2. Action Taken Report

#### Issues/Feedback from Parents:

1. Concern regarding irregular attendance of a few students.
2. Queries on university exam results and internal assessment performance.
3. Need for additional academic support for slow learners.
4. Suggestions to enhance communication between departments and parents.
5. Hostel and health facility-related concerns.
6. Feedback about **classroom environment** and teaching-learning process.
7. Complaints regarding **official/administrative issues** (certificates, forms, documentation).
8. Suggestions about **mess food quality and hygiene**.
9. Request for more **extra-curricular and co-curricular activities**.
10. Suggestions for **educational trips/field visits**

#### Actions Taken by the Institution:

1. Monthly attendance reports shared with parents via WhatsApp/phone.
2. Extra remedial classes, clinical demonstrations, and mentorship arranged.
3. Result analysis shared with parents to explain attainment of COs and POs.



*Reshma*

Principal





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4. Parent-teacher communication strengthened through departmental registers and digital updates.
5. Periodic inspection and monitoring; of Hostel hygiene and safety reinforced.
6. Suggestions conveyed to faculty; steps taken to improve ambience and interaction in Classroom.
7. Office staff instructed to resolve concerns promptly.
8. Hostel committee reviewed mess facilities; corrective actions taken.
9. Cultural, sports, and skill-based activities arranged.
10. Regular yoga sessions conducted; parents informed of health benefits.
11. Study tours and field visits organized with parent intimation.

### 3. Outcome Analysis

| Area of Concern             | Action Taken                                                                                        | Outcome/Impact                                                                 |
|-----------------------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Low Attendance              | Periodic reporting of attendance to parents, individual counseling of defaulters                    | Attendance improved subsequently, discipline enhanced                          |
| Academic Performance        | Remedial classes, mentoring sessions, and clinical demonstrations arranged                          | Noticeable improvement in internal examination results of weaker students      |
| Communication Gap           | Regular updates shared via WhatsApp/phone, parent-teacher registers maintained                      | Stronger parent-teacher engagement and increased transparency                  |
| Classroom Issues            | Smart Boards And its usage are advised to faculty and Students with proper mic system               | Better classroom environment and improved student attentiveness                |
| Official Issues             | Administrative concerns (certificates, exam forms, etc.) addressed promptly by office staff         | Parents expressed satisfaction with timely resolution of official work         |
| Mess Issues                 | Quality and hygiene of mess reviewed by hostel committee; corrective measures implemented           | Food quality improved, student satisfaction enhanced                           |
| Hostel Issues               | Periodic inspection of hostel facilities; hygiene and security measures reinforced                  | Reduction in complaints; safe and healthy living environment ensured           |
| Extra-Curricular Activities | Parents encouraged to motivate students for participation; faculty organized cultural/sports events | Increased student involvement in co-curricular and extra-curricular activities |



*Principal*  
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| Area of Concern      | Action Taken                                                                                    | Outcome/Impact                                                         |
|----------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| Yoga Participation   | Regular yoga sessions arranged; parents informed of health benefits                             | Positive student participation and improved mental/physical well-being |
| Educational Trips    | Field visits and study tours conducted; parents updated in advance                              | Students gained practical exposure; parents appreciated the initiative |
| Awareness of COs/POs | Faculty members explained Course Outcomes (COs), Programme Outcomes (POs), and PSOs during PTMs | Parents became aware of academic and clinical training expectations    |

#### Conclusion :

The PTMs proved valuable in bridging the gap between teachers, students, and parents. The follow-up actions led to measurable improvements in student attendance, academic performance, and overall discipline. Parents appreciated the transparency and regular updates on attainment of course outcomes. The institution will continue periodic PTMs and follow-ups, with provisions for hybrid/online meetings to include parents unable to attend physically.

*[Signature]*

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