Self-Assessment cum Performance Appraisal Form of Teachers 2024-2025

A. General Information:

a) Name of Teacher (in Block Letters): DR. JAPE RAVINDRA RAMDAS		
b) Date of Birth: 16/07/1962	c) Age: 63 yrs	d) Blood Group: B +ve.
e) Residential Address with pin code: Dr. Jape R.R., RH no. 9, Shri Narhari Garden Housing Society, Gadiya-Vihar Road, Darga-gate, Chh. Sambhajinagar, 431009.		
f) Mob. No: 9423396520	g) Email ID: drjaperr@gmail.com	
h) College Address with pin code: Chhatrapati Shahu Maharaj Shikshan Sanstha's Ayurved Mahavidyalaya and Rugnalaya Kanchanwadi, Chh. Sambhajinagar - 431011 (MS)		
i) Present Designation (Post): Professor.	j) Working Department: Rachana Sharir	
k) Subject: Rachana Sharir.	l) Appointment dt. in the institution: 24/09/1990	
m) Last date of promotion: 19/01/2009.	For the post of: Professor.	
n) NCISM Teacher Code No: AYRS00361.	o) MCIM Registration No.: I-19367A-1	
p) HPR ID: 53-1718-1871-5844	q) ABHA ID: 73-5065-3301-1548.	

B. Academic Qualifications

Sr. No.	Examination Passed	Board/ University	Passing Year	Percentage /Division obtained
1	BAMS	Dr. BAMU , Aurangabad.	1988	1st Division.
2	MD/MS	Dr. BAMU , Aurangabad.	1996	1st Attempt.
3	Ph.D.	--	--	--
4	Any Other Qualification	MA (Yoga)	2020	Grade A+

C. Teaching Experience UG/PG – Till date

Sr. No.	Post	Period From-To		Duration	Total Experience
1	Assistant Professor	24/09/1990	16/05/2003	12 yr 7 months 22 days.	
2	Associate Professor	17/05/2003	18/01/2009	6 yr 8 months.	
3	Professor	19/01/2009	Till date	17 yr till date.	
4	P.G. Teacher / Guide	05/06/2003	12/08/2025	22 yrs. **As on 31/12/2025 – 36 yrs.**	
5	Ph.D. Guide	--	--	--	

D. Teaching Details

i)Work Load

UG & PG classes	Work load per week		Work load in the Academic year	
	Theory	Practical	Theory	Practical
UG	LH – 4, NLH - 2	--	120	--
PG Pre	--	--	--	--
PG Final	--	--	--	--

ii) Teaching Methodology (Use of ICT) – Digital board, PPT.

iii) Details of University work
CO/CI/Squad/ IVS/Sr. & Jr.Supervisor/Examiner/Paper Setters/Convener etc.

	Yes/ No	Remarks
a. University UG exam Work	Yes	CAP.
b. College Internal Assessment Exam work	Yes	Term end exam & PA.
c. P.G. Guide: From Which Date:	Yes	w.e.f. 05/06/2003.
d. Ph.D. Guide:	--	--
e. Number of Enrolled/Registered candidate	Yes	01.
f. Evaluation of PG Dissertation (MUHS)	Yes	Online.
g. Other University work	Yes	RGUHS – Karnataka.

E) Academic Contribution:

i) Published Research Papers (No. of Research Papers in Peer-Reviewed Journals **(enclosedseparate list if required)** – Total No of Research Publication:

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--	--	--	--	--	--
--	--	--	--	--	--

ii) Publication (other than research Paper) Articles, Books, Chapters etc.
(enclosedseparate list if required) – Total No of Book Publication:

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--	--	--	--	--
--	--	--	--	--

F. Details of Minor & Major Research Projects on Going (Enclosed separate list if required)

Name of the Principal Investigator	Title of the project	Name of the Funding agency	Type (Government/Non-Government)	Department of Principal Investigator	Duration of Project
--	--	--	--	--	--
--	--	--	--	--	--

G. Details of Seminars, Conferences, Symposia, Workshops, Webinar, CME etc. attended (enclose separate list if required)

Sr. No	Name	Organized by	Date From - To
1	Intellectual Property Rights	CSMSS Ayurved College.	27/01/2025.
2	National Seminar	GGAUCTO – 2025 with NCISM	28/09/2025.
3	Desh ka Prakruti Parikshan Campaign	NCISM.	30/11/2024.

H.- i) Details of Participation in FDP, T.T.T., RMW, MET, Short term Courses, Refresher course etc.

Sr. No.	Date	Name of Program	Venue
1	--	--	--
2	--	--	--

ii) **Details of Invited for lectures/ Resource person/ by other institute**

I. Essay writing, Paper/Poster Presentation in Seminars, Conference

Sr. No.	Mode of Presentation	Name of Organizer	Date
1	--	--	--
2	--	--	--

J. Award/ Fellowship Received details:

--

K. Patent if any

--

L. Participation in Sports/ Cultural activities

Sr. No.	Name of Activity	Details
	--	--
	--	--
	--	--

M. Innovative development/ Specific Contributions in Teaching-Learning pedagogy

1. Creation of ICT medicated teaching-learning pedagogy	--
2. E-content development. --	
a) Teaching methods. No. of PPTS - 25 Videos- 02 Online Lect.-	
b) Practical Laboratory experiments	--
c) Field Work Visit/ Industry Visit.	--
d) Evaluation methods (Simulation Methods)	--
e) Remedial Teaching-Test, tutorials	Yes.
f) Mentoring: No. of Students	3+3 per batch.
3. **Design of new short-term courses:(**Subject Related)(Inter-disciplinary or Interdepartmental course etc.)	--

N. Details of Extension Work, Community Service work (attached separate list if required)
Please give a short account of role played, your contribution to Community service -
Suchas Values of –

Sr. No.	Community Service work	Organizing Unit & Collaborating Agency	Details of work
1	Blood Donation Camp	--	--
2	Free Check-up Camp	--	--
3	NSS	--	--
4	Co-curricular Activities	--	--
5	Enrichment of Campus(Sports, tree plantation,pollution free, energy saving, water conservation, wastemanagement etc.)	AYUSH Ministry Dept. Ministry of Health & Family Welfare, GOI.	23/09/2025 – Pledge on Ayurveda Day. 27/12/2024 – Pledge – T.B. Mukt Bharat.
6	Students Welfare and Discipline	--	--
7	Any other	--	--

O. Details of Membership of Professional Bodies, organization, Editorship of Journals,BOS, Academic council of university. If any-

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P. Any other information

1	College Committee	IQAC , C.C.
2	NAAC	Yes, Metric no. 6.5.1
3	NABH	--
4	ISO	Yes.
5	Special Duty work assign	QCI – 10th criteria work.

Q. Self-Assessment as per SWOC –

Sr. No.	Self-Assessment	In Short / Precise
1	Strength	Regular, Punctual and Particular to the work.
2	Weakness	Lacking advance teaching technology.
3	Opportunity	To publish Research article.
4	Challenges	To publish book on Anatomy.

Place: Chhatrapati Sambhajinagar

Signature of the Teacher: -
with Date

Place: Chhatrapati Sambhajinagar

Signature of H.O.D: -
with Date

Place: Chhatrapati Sambhajinagar

Signature of IQAC Chairman: -
with Date

Director
Chhatrapati Shahu Maharaj Shikshan Sanstha's
Ayurved Mahavidyalaya and Rugnalaya,
Kanchanwadi, Chhatrapati Sambhajinagar

Principal
Chhatrapati Shahu Maharaj Shikshan Sanstha's
Ayurved Mahavidyalaya and Rugnalaya,
Kanchanwadi, Chhatrapati Sambhajinagar

Address : Kanchanwadi, Paithan Road, Chhatrapati Sambhajinagar-431 011. (M.S.) | कांचनवाडी, पैठण रोड, छत्रपती संभाजीनगर - ४३१ ०११ (एम. एस.)
Tel: (0240) 2646201, 2646202, 2646464 **Fax:** (0240) 2646222
Email: principal@csmssayurved.com, principalcsmssayu@gmail.com, **Website:** www.csmssayurved.com

गोपनीय अहवालाचे स्वयंमूल्यानिर्धारण अहवाल प्रपत्र

स्वयंमूल्यानिर्धारण अहवाल लिहिणा-या अधिका-यांना / कर्मचा-यांना सुचना

1. सर्व दैनंदिन कामांची यादी येथे देऊ नये. फक्त ठळक, वैशिष्टयपूर्ण व उल्लेखनीय कामगिरीचा उललेख करावा. संदिग्ध विधाने टाळावीत व नेमके विधान करावे.
2. तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेएवढेच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नस्तीत ठेवली जाणार नाही व कर्मचा-यास परत करण्यात येतील.
3. "मी माझ्या वरिष्ठांचे समाधान / पूर्ण समाधान होईपर्यंत काम केले" किंवा "वरीष्ठांनी माझे काम नावाजले" अशी अशासारखी विधाने करु नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
4. स्वयंमूल्यनिर्धारण अहवाल अधिकारी / कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून 15 दिवसांच्या आत विभागप्रमुखांकडे द्यावा.

विभाग प्रमुखांना सुचना

1. गोपनीय अहवाल लिहितांना कर्मचा-यांचा भाग-3 मध्ये लिहिलेला स्वयंमूल्यनिर्धारण अहवाल विचारात घ्यावा वा तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
2. वरील सुचना क्रमांक 4 अनुसार स्वयंमूल्यनिर्धारण अहवालात प्राप्त न झाल्यास विभाग प्रमुख स्वत: गोपनीय अहवाल लिहू शकेल.
3. विभागप्रमुखांनी गोपनीय अहवालाच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्याभोवती वर्तुळ करावे. उदा. अ. क्र. 4 उद्योगप्रियता व कार्यतत्परता यासमोर उत्कृष्ट शेरे दयावयाचे असल्यास ते खालीलप्रमाणे देण्यात यावेत.

   अतिउत्कृष्ट उत्कृष्ट चांगले साधारण साधारणपेक्षा कमी
4. (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्र.1 ते 16 या समोरील शेरे तसेच प्रतवारी विभाग प्रमुखाने स्वत:च्या हस्ताक्षरात लिहावी.
5. प्रतिवेदन अधिका-याने आपली पुर्ण स्वाक्षरी करावी आणि त्याखाली स्वत:चे नाव हुद्दा हाताने लिहावा अथवा टंकलिखित करुन घ्यावा.
6. प्रतिवेदन अहवाल शक्यतो हस्ताक्षरात लिहावा.
7. विशेष उल्लेखनीय अथवा प्रतिकूल (Adverse) नोंदी असल्यास त्यांचा उल्लेख, वेगळा उल्लेख केलेला नसला तरी करण्यात यावा.
8. सर्व चांगले / वाईट शेरे कर्मचा-यांस कळविण्यात यावे.

प्राचार्यांना सुचना

1. अधिकारी / कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
2. प्रतवारी नमुद करताना ती अहवालातील रकान्यांसमोरील अभिप्रायाशी मिळती-जुळती राहील याची दक्षता घ्यावी.

SELF ASSESSMENT REPORT

1. Name : _____
2. Duration of Report : _____
3. Date of Joining (Present Post : _____
4. a}Present Post : _____
   b}Initial Appointment : _____
5. Date of Completion of Probation _____
6. Department : _____
7. Teaching Subject: _____
8. Workload Completed in Assessment Period:
   a}Lectures : _____
   b}Practical & Clinics: _____
   c}Administrative Duties: _____
   _____
   _____
   d}Hospital Duties : _____
   _____
   _____
   e}Any other committee work (If Allotted) : _____
   _____
   _____
   _____
9. Teacher-Guardian Workload (accomplished) : _____
   _____
   _____

10. Details of Leaves availed in Assessment Period:

C.L.	M.L.	E.L.	D.L.	Special	C-Off	Total Leave

11. No. of Non-sanctioned Leaves/L.W.P. (if applicable) :

12. University / Board Exam. Results in Assessment Period: _____

13. Extra – Curricular & Social Activities (if any):

14. Post Graduate & Research work (If applicable)

15. Work as Guest Lecturer/Paper Presentation/Participation in Seminars & workshops:

16. Departmental Development work:

17. University / Board Appointment/s in various capacities.:

_____

_____

_____

_____

_____

_____

_____

STRENGTHS : _____

_____

WEAKNESSES : _____

_____

Date : **Signature, Name, Designation of the Teacher**

HEAD OF DEPARTMENT'S REMARKS

1) Do you agree with the opinions noted above ? : **Yes / No.**

2) If not, furnish the reasons: _____

_____

_____

_____

_____

_____

_____

Name of H.O.D. & Sign.

Annexure – I

ESTIMATE OF GENERAL ABILITY AND CHARACTER OF TEACHERS

(Sr. No. 1 To 16 must be filled by HOD)

1. Name : _____
2. Period of Report :From: _____ To _____
   (Date Month Year) (Date Month Year)
3. Post/Posts held : _____
4. Capacity to get work done by subordinates : Outstanding. Very good. Good Average. Below average
5. Relations with colleagues & public :Cooperative. Courteous. Helpful. Indifferent. Unfriendly.
6. General Intelligence : Very brilliant. Brilliant. Intelligent Average. Dull
7. Administrative ability including judgment, initiative and drive : Outstanding. Very good. Positively good. Good. Average Below average
8. Technical / Professional ability: (Where relevant) : _____
9. Special attitude : _____
   _____
10. Integrity and character : _____
11. Whether powers delegated are fully utilized : Yes. Partly. No.
12. Fitness for promotion : Unfit Fit in normal course (according to seniority) fit accelerated promotion
13. Areas of training required : _____
    _____
    _____
14. State of Health : Not Good. Good. Very good.
15. Fitness for field work : Yes No. Not Relevant.
16. Willingness to work on computer : Yes No. Not Seen

_____

_____

Name of H.O.D. & Sign.

17. General Assessment : _____

_____

_____

18. Grading (Write in handwriting): _____

A+(Outstanding), A(Very Good), B+(Positively good)
B (Good) B-(Average) C (Below average)

Place : Chhatrapati Sambhajinagar

_____

Signature, Name & Designation
Of the Principal

Date : _____

Remarks of the Reviewing Officer

1. Length of Service under Reviewing officer : _____
2. Do you agree with the Reporting Officer : _____
   (If not, state specifically the remarks with which you do not agree or do you wish to modify or add to his assessment ?)
3. Grading : _____
   (Write in handwriting):
   A+ (Outstanding) A(Very Good), B+ (Positively good),
   B (Good), B- (Average) , C (Below average)

Place : Chhatrapati Sambhajinagar

_____

Signature, Name & Designation
Management

Date : _____